

## ENVIRONMENTAL

Environmental incidents can lead to potentially dangerous and/or hazardous consequences within the working environment either in buildings under your direct control or multi-occupancy buildings controlled or landlords or their agents. It is important that you:

- Limit and contain environmental damage to the your buildings and/or the general environment.
- Assist the emergency services and/or specialist contractors in the clean up of environmental hazards.
- Liaise with the Local Authority and Environmental Agencies on on-going control measures and reporting procedures.
- Clean up any environmental damage.
- Re-establish normal building function as soon as possible.

Consider establishing a contract with a specialist firm to assist in addressing environmental incidents.

### **NOTIFY:**

- Your Crisis Management Team.
- Specialist contractor(s).

### **KEEP RECORD OF INCIDENT:**

- Keep an Incident log.
- Record all events, incidents, issues, actions and resolutions concerning the building, people and environment.

### **INJURIES:**

- Assemble First Aiders as a resource to deal with casualties and also possible resource for the Ambulance Services.

### **CONTAIN INCIDENT:**

- Turn off; contain any spillage or escape of fumes through mechanical means or through deployment of spillage controls.

### **ISOLATE INCIDENT:**

- Isolate area by evacuating personnel and setting up a control cordon.

### **CONFIRM EXTENT:**

- Confirm extent of pollution that may include physical examination and/or specialist testing. You may need to employ specialist assistance and include local Fire and Rescue Services.

### **LIAISON:**

- Establish communication with the Local Authority Emergency Planning Department and/or environmental agency.

### **DECONTAMINATION:**

- Decontaminating clean up ensuring a suitable risk assessment is completed beforehand. Personal protective equipment may be required.

### **DISPOSAL:**

- Ensure any infested materials or damaged containers, etc. are disposed of correctly.

### **INSPECTION:**

- Arrange for an inspection of equipment and/or conduct a debrief to ensure all persons understand how to avoid a reoccurrence.

FOR FURTHER INFORMATION CONTACT:

Kate Needham-Bennett on +44 (0) 20 7353 9498 or email [admin@needhams1834.com](mailto:admin@needhams1834.com)